

Appendix 3

Peer Evaluation Rubric for Group Work

You are responsible for grading every other team member in your group using this rubric. Assign a score (0-5) for each of the criteria below. **Note: Your evaluation will be kept confidential.**

Criteria	Excellent 4-5	Average 2.5-3.5	Poor 1-2	Failing 0
Team role fulfillment	-Student suggested an appropriate role for him/herself and accepts their role and duties without question. -Assumed a leadership role.	-Student required some guidance to define his/her role and requires guidance to complete his/her duties. -Provided leadership when asked.	-Student required much direction and guidance to determine his/her role and required help in completing the tasks. -Provided some leadership.	-Student never accepted a role. -Provided no leadership.
Cooperation with others	-Student was always cooperative. He/she offered very useful ideas. -He/she worked extremely well with other team members.	-Student was usually cooperative. -He/she worked well with other team members and offered good ideas.	-Student was sometimes cooperative. -Student could have shared more of the workload, but only did his/her own part.	-Student was cooperative. -He/she did not do any work and did not work well with others.
Focus on task and effective contribution	-Student always completed tasks on time and was present on time to group meetings and discussions. -He/she provided effective feedback to shared content.	-Student usually completed tasks on time and was usually present on time to group meetings and discussions. -He/she provided some effective feedback to shared content.	-Sometimes completed tasks on time and was occasionally present on time to group meetings and discussions. -He/she provided some effective feedback to shared content.	-Student rarely completed his/her tasks on time and was rarely present on time to group meetings and discussions. -He/she provided no feedback to any shared content.
Shared responsibility	-Student definitely completed the responsibilities associated with his/her role. - His/her work was very well organized, accurate, and free from errors. -He/she helped others with their tasks, and his/her work was completed early and submitted on time.	-Student complete his/her responsibilities. - He/ she helped nobody else. -His/her work met the requirements of the task and was generally complete. -His/her work was mostly done on time.	-Student did not complete his/her responsibilities and required help to finish. -His/her work tended to be disorderly, incomplete, and inaccurate. -Student's work was usually submitted late.	-Student did very little. -He/she required a lot of help from the group. -His/her work was generally incomplete and with excessive errors. - His/her work was submitted mostly late.

Names of Team Members You are Evaluating: /20;

.....:/20;:/20;: ..20

.....:/20;:/20;:..20

A sample of Students Attendance Record
Semester 1

Technical Writing
20CSCI12C

Name	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Total (%)	Gender
195141 Ahmed mohamed hassan	0	1	1	0	1	1	0	1	1	0	0	0	50	Male
192826 Ahmed Waleed Maher Mohamed	0	1	0	1	0	1	1	0	1	1	1	0	58	Male
193085 Ali Mohamed Helmi Ahmed Mahran	0	0	1	0	1	1	0	1	1	0	1	0	50	Male
195072 Ahmed Zarif Ahmed	0	0	1	1	1	1	1	0	1	1	1	1	75	Male
197957 Reem Amin Sultan	0	1	0	1	1	1	1	0	1	0	1	1	67	Female
204437 Reyam Magdy Elshiny	0	1	1	1	1	1	1	1	1	1	1	1	92	Female
193159 Sana Mohamed Loual Darwich	0	0	1	1	1	1	1	1	1	1	1	1	83	Female
206551 Sarah Mahmoud Lotfy Mohamed Amer	0	1	1	1	1	1	1	1	1	1	1	1	92	Female
195195 Seif Eldin Amr Sakr	1	0	0	1	0	1	0	0	1	1	1	0	50	Male
206002 Hagar Ali Abdelmagid Ali Shalabi	0	1	1	1	1	1	1	1	0	1	1	1	83	Female
194495 Shatha Amr Saad Hassan (Shay)	0	1	1	1	1	1	1	1	0	1	1	1	83	Female
196280 Ashraf Adel Gamil Hares (Ody Ash)	1	1	1	1	0	1	0	1	1	1	1	0	75	Male
197346 AISSATOU AIDA OUMAROU (Aisha K)	1	1	1	1	1	1	1	1	0	1	1	0	83	Female
197896 Aya Amr Hussein	1	0	1	1	1	1	1	1	1	1	1	0	83	Female
193237 Amr Hazem Mahmoud Shahin	0	0	1	0	0	1	1	1	1	1	1	0	58	Male

Mixed Group (3 females , 1 male)
Male-Only
Mixed (balanced) Group
Female-Only

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